

Cherry Creek Crossing Design Review Committee

Architectural and Landscaping Request Form

General Instructions:

- ✓ This form is located on the CCC website under DRC and is for projects that are **not** classified as new house construction, new ancillary/detached garage, accessory building requiring building permits. Include descriptions of all colors and types of materials to be used in this project, and state if they match existing materials on the property.
- ✓ Proposed changes to land contours or drainage patterns must be clearly annotated; drainage across property boundaries shall not be altered.
- ✓ Any changes to exterior lighting must be identified. All exterior lighting must be properly shielded or designed to avoid annoyance to other properties.
- ✓ Application should be accompanied by carefully drawn plans that adequately convey how the project will modify existing conditions. Consider including photographs with annotations; these greatly improve understanding of the existing conditions and the intended modifications.
- ✓ Applications that do not clearly describe the proposed project will not be approved.
- ✓ Submit this form with all supporting documents by email to: drc@cherrycreekcrossing.com; hand delivery to: 17228 Old Cherokee Trail, Colorado Springs, CO 80921; or mail to the same address.

** All items below marked with an asterisk must be completed or the application will be rejected without review.*

short title of project name ➡

*Submittal Date: _____ Lot no. _____ Filing no. _____ *Email: _____

*Property Address: _____

*Owner: _____ *Phone: _____

*Owner current mailing address: _____ *City, State Zip: _____

*Detailed description of work: _____

* All accompanying documents and items: _____

Owner agrees to the following:

- No work shall begin prior to application approval by the DRC.
- The owner or representative must not remove live trees or cut them down without DRC approval.
- Owner acknowledges that there are underground utilities on each lot and it is owner's responsibility to ensure these utility locations are properly identified prior to any digging, whether for construction, for landscaping, or for any other purpose.
- **DRC approval is effective for 120 days. Projects not started within 120 days of approval are no longer approved.** DRC may grant extension if requested in writing and justified.
- Project completion must be within 9 months of start date. DRC may grant extension if requested in writing and justified.
- Owner grants permission for CCC POA representative to visit the project site during normal duty hours, for the project duration, for the purpose of validating that the project is in compliance with DRC approval.

*Owner Signature: _____

*Date Signed: _____

DRC Comments and Action: _____

Date: _____